2020-21
RETURN TO SCHOOL PLAN
AUGUST 12, 2020
STAFF & PARENT UPDATE
**State of Michigan Requirements**  
**Phase 4 Health & Safety**

<table>
<thead>
<tr>
<th><strong>Personal Protective Equipment (PPE)</strong></th>
<th><strong>Busing</strong></th>
<th><strong>Cleaning</strong></th>
<th><strong>Hygiene/Screening/Positive Cases</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>-- Staff must wear face masks, except at meals.</td>
<td>-- Required use of hand sanitizer upon boarding.</td>
<td>-- Clean high-touched surfaces frequently.</td>
<td>-- Provide supplies to support healthy hygiene.</td>
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<tr>
<td>-- Students, staff must wear face masks on the bus.</td>
<td>-- Bus drivers, staff, students in Pre-K through 12 must wear masks.</td>
<td>-- Restrooms cleaned/disinfected every four (4) hours.</td>
<td>-- Teach and reinforce handwashing and hand sanitizing.</td>
</tr>
<tr>
<td>-- Students, staff must wear face masks in hallways and common areas, except when eating meals.</td>
<td>-- Buses to be cleaned/disinfected before and after every route.</td>
<td>-- Student desks and high-touch surfaces cleaned/disinfected in Grades 6-12 every class change.</td>
<td>-- Cooperate with the Macomb County Health Department for screening and tracking.</td>
</tr>
<tr>
<td>-- Students in Grades PK-12 must wear masks in classrooms.</td>
<td>-- Clean high-touched surfaces frequently.</td>
<td>-- Playground structures must undergo normal cleaning.</td>
<td>-- Cooperate with the Macomb County Health Department for cleaning protocols for a positive case.</td>
</tr>
<tr>
<td></td>
<td>-- Clean/disinfect equipment.</td>
<td>-- Staff must wear gloves, masks, and face shields while cleaning.</td>
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</tbody>
</table>
Comply with MHSAA and NFHS guidelines.
- Students, teachers, staff must wash hands before and after every practice/game.
- All shared equipment must be cleaned/disinfected before and after use.
- Wear masks on the bus.
- Spectators must wear masks, observe six-feet social distancing.
- Individual water bottles.
- No handshakes/fist bumps.
- No indoor weight rooms/training with shared equipment.
- No large-scale indoor spectator events.
- Large scale outdoor events limited to 100 spectators.
**Instructional Learning Options & Registration**

**Option 1**

**100% Face-to-Face Instruction**

This fall, students will have the option to attend school and have in-person instruction if public health conditions permit. Students receive traditional in-person instruction, with appropriate scheduling modifications to address health requirements.

According to the Michigan Return to School Roadmap Requirements, if the state moved back to Phase 1-3, all students receive remote instruction.

Clintondale will focus on risk mitigation by following state and federal recommendations for personal protection equipment, hygiene, spacing and movement for in-person schooling.

Face coverings must be worn by:
-- School staff.
-- Students in Grades Pre-K through 12th in classrooms, on buses, in hallways, in all common areas such as cafeterias and playgrounds.

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**Option 2**

**Clintondale Virtual Learning**

This will be a joint learning partnership that includes the student, adult educational coach, and Clintondale staff. The online learning option will have more rigorous requirements and robust instruction than the online measures put in place March of 2020.

Students will:
-- Participate in all scheduled courses and lessons each day.
-- Know and follow each class’s daily agenda and due dates.
-- Monitor and participate fully through Schoology, the district’s learning management system.
-- Complete and submit all homework, assignments, and tests.
-- Understand that all grades will count towards academic progress, GPA, and class rank.

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*** This is subject to change due to county recommendations and district-level considerations. ***

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To register for Clintondale Virtual Learning, families must be enrolled in Clintondale Community Schools. Students who enroll in the Clintondale Virtual Learning (100% online option) will do so for a semester at a time. Families that choose to return to In-Person Instruction do not need to do a separate registration.
### Arrival/Dismissal
-- Screening protocols will follow the Macomb County Health Department guidelines each day.
-- Due to state Michigan requirements, every student and staff member must wear a face mask when entering the building, unless a medical exception is provided, the individual is under two years old or is unable to remove his/her own mask. Medical documentation for a mask exception is required.
-- Security team will handle the arrival procedures for each building to ensure safety and maximize spacing.

### Personal Items
-- Lockers will not be utilized.
-- Students are discouraged from sharing personal items.
-- Students and staff will be asked to have individual water bottles.
-- Elementary students will be provided a lanyard so their masks are easily accessible throughout the day.

### Class/Transitions
Classrooms will be set up by the district to allow maximum distance possible between students with all desk/tables facing the same direction wherever possible.

### Elementary School (ECSE, Grades PK-5)
-- Students will be required to wear face masks in classrooms and common areas.
-- Students will remain in the classroom throughout the day except for lunch, PE (outdoors, weather permitting), and recess.
-- Students will hand wash/sanitize multiple times per day.

### Secondary (Grades 6-12)
-- Students will be required to wear face masks in classrooms, hallways, and common areas.
-- Schedules will be designed to minimize exposure to control traffic in hallways and reduce sharing of equipment and materials.
-- Students will hand wash/sanitize multiple times per day.
-- Students will have scheduled break time.
### Hallways
-- Traffic flow in hallways will be designed to provide safety and avoid congregating.
-- Restrooms will be marked by signage, noting the capacity to provide sufficient social distancing. At elementary level, the flow will be monitored by the classroom teacher.
-- Students will not be permitted to congregate in hallways.

### Lunch
-- Lunch schedules will be modified and additional areas will be used to promote social distancing.
-- Masks will not be required during eating and drinking. As a result, social distancing will be enforced during the lunch period.
-- Additional spaces will be utilized to avoid students congregating as much as possible.

### Music/PE/Art/Spanish
-- At the elementary level, Music, Art, and Spanish will be brought into the classroom.
-- Physical Education will be conducted outdoors whenever possible.
-- If classes are held outdoors, students may remove face masks while observing social distancing of 6-feet (with their own class).

### Recess
-- Face masks are not required outdoors if 6-feet of distance is maintained.
-- Classes will be kept together outdoors and assigned an area for play each day.
-- Students must wash their hands before and after using the playground equipment.
-- Handheld equipment will be cleaned/disinfected between class usage.
In-Person Learning Option
Information-Continued

<table>
<thead>
<tr>
<th>Transportation</th>
<th>Visitors</th>
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<tbody>
<tr>
<td>-- Vehicle capacity and disinfection will adhere to the governor’s Return to School recommendations.</td>
<td>-- Visitors are restricted at this time unless there is an extenuating circumstance.</td>
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<td></td>
<td>-- Visitors must wear a mask, have their temperature checked, and remain in a designated area.</td>
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<td>-- Each school/facility will have a drop-off space for student items arriving after the school day has begun.</td>
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<thead>
<tr>
<th>Other Activities</th>
<th>Disinfecting</th>
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<tbody>
<tr>
<td>-- Athletic practices and competitions at the high school and middle school level will be determined and evaluated by the MHSAA recommendations.</td>
<td>-- Staff at all facilities have been trained to adhere to a robust cleaning/disinfecting program.</td>
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<tr>
<td>-- Field trips and assemblies will not be allowed.</td>
<td>-- All buildings are deep cleaned/disinfected for the start of the school year.</td>
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<tr>
<td>-- Parent events (conferences, curriculum nights) will be conducted virtually or in ways in which safety measures can be followed.</td>
<td>-- Shared equipment will be cleaned/disinfected prior to and after use.</td>
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<tr>
<td>-- Guest presenters will be restricted to a virtual connection with students.</td>
<td>-- Student desks will be wiped down between class changes.</td>
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<tr>
<td>-- Details will be coming from each building outlining packet pick up and other back-to-school events.</td>
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Clintondale Virtual Learning

Clintondale will offer a virtual learning option for all students interested in learning in a virtual setting. Clintondale Virtual Learning will begin Sept. 8, 2020. Families may choose the virtual program for the first semester (September- January) during the registration period beginning August 11, 2020. All courses will be facilitated by a Clintondale teacher and will follow course content and curriculum maps by grade/subject area. Grading will occur and students will be expected to be engaged the same amount of time as in-person schooling.

All Students enrolled in Clintondale Virtual Learning will:

| -- Attend all scheduled courses/teacher lessons each day. |
| -- Know and follow each course/class daily agenda and due dates. |
| -- Monitor and participate fully through Schoology, the district's learning management system. | -- Complete and submit all homework, assignments, and tests. |
| -- Complete Schoology training to ensure remote success. |

Elementary (Grades K-5)

| -- Clintondale teachers will facilitate content, including specials, which are aligned with current district standards. |
| -- Clintondale Virtual Learning will mirror in-school course content and includes strong accountability measures. | -- Students will need the support of a family member as an adult educational coach to assist with signing in and to ensure a strong home-school partnership. |

Secondary (Grades 6-12)

| -- There will be a recommended school schedule that includes some flexibility for students to access learning materials and recorded lessons at their convenience. |
| -- Teachers will facilitate the learning of all core courses. |
| -- Some electives and other specialized courses may not be taught via Clintondale Virtual Learning. | -- Students will maintain their assigned home school and will be allowed to participate in sports or activities at that school. |
| -- Students who enroll in Clintondale Virtual Learning will be required to remain in the program for at least one semester. |
| -- Students in Clintondale Virtual Learning may be asked to complete formal assessments and/or some activities in-person at a school site. |
Macomb County Health Department
Possible COVID-19 Cases in Students

Student has any of the following symptoms (new/different/worse than baseline for any chronic illness):
- Temperature 100.4 degrees Fahrenheit or higher
- Sore throat
- New uncontrolled cough that causes difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache

Exclude from school

Student has ANY close contact or potential exposure risk in the past 14 days:
- Had close contact with a person with confirmed COVID-19
- Traveled to or lives in an area with a high level of community transmission of COVID-19

Yes

Notify the Macomb County Health Department and refer to a healthcare provider for possible COVID-19 testing

Negative test for COVID-19

Student had close contact with confirmed case of COVID-19 in past 14 days

No

Complete 14 day quarantine period

Home isolation until:
- At least 10 days since symptoms first appeared and
- At least 24 hours with no fever without fever-reducing medication and
- Symptoms have improved

Healthcare provider note indicating another explanation for symptoms

Student may return to school 24 hours after fever resolution and improvement of symptoms

No

Healthcare provider note not provided

Not tested for COVID-19
Teacher/Staff person has any of the following symptoms (new/different/worse than baseline for any chronic illness):

**One** of the following
- Fever
- Cough
- Shortness of breath or difficulty breathing

OR **Two** or more of the following
- Muscle aches without another explanation
- Chills
- Sore throat
- Headache
- Vomiting or Diarrhea
- Loss of taste or smell

OR
- Temperature 100.4 degrees Fahrenheit or higher

Yes

Notify the Macomb County Health Department: Exclude from work and refer to healthcare provider for possible COVID-19 testing.

Positive test for COVID-19

Healthcare provider note not provided

Home isolation until:
- At least 10 days since symptoms first appeared and
- At least 24 hours with no fever without fever-reducing medication and
- Symptoms have improved

May return to work 24 hours after fever resolution and improvement of symptoms

Not tested for COVID-19

Healthcare provider note indicating another explanation for symptoms

Had close contact with confirmed case of COVID-19 in past 14 days

No

Yes

Complete 14 day quarantine period
Possible COVID-19 Cases in Students

- Symptoms of possible COVID-19 in students include the following. These symptoms should be new or different/worse than baseline for any existing chronic illness. A student with any of these symptoms should also be questioned about a history of close contact/potential exposure to the COVID-19 virus.

  Symptoms
  - Temperature of 100.4 degrees Fahrenheit or higher when taken by mouth
  - Sore throat
  - New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline).
  - Diarrhea, vomiting or abdominal pain
  - New onset of severe headache, especially with fever

Close Contact/Potential Exposure

In the past 14 days:
  - Had close contact (within 6 feet for at least 15 minutes) with a person with confirmed COVID-19; OR
  - Traveled to or lives in an area with a high level of community transmission of COVID-19.

- Students who exhibit any of the above symptoms but who have no close contact/potential exposure history should not go to school or any school activity. If at school or any school activity, they should be sent home. These students may return to school 24 hours after resolution of fever (if there was a fever) and improvement of symptoms.

- Students who exhibit any of the above symptoms and who have a close contact/potential exposure history should not go to school or any school activity. If at school or any school activity, they should be sent home. These students should be evaluated by a healthcare provider and tested for COVID-19 with a diagnostic test (nose/throat swab).
• If at school or any school activity, the student should be required to wear a face covering and wait in an isolation area away from teachers, staff and other students until they can be transported home or to a healthcare facility.

• School administration should notify the Macomb County Health Department when a probable case of COVID-19 in a student has been identified in the school. A probable case of COVID-19 in a student is defined as a student with any of the above symptoms and a close contact/potential exposure history. The Macomb County Health Department will work with the school to determine if further action is necessary.

Possible COVID-19 Cases in Teachers or Staff Persons

• Symptoms of possible COVID-19 in teachers and staff persons include the following. These symptoms should be new or different/worse than baseline for any existing chronic illness.

Any one of the following:
- Fever
- Cough
- Shortness of breath or difficulty breathing

OR

Two or more of the following:
- Muscle aches without another explanation
- Chills
- Sore throat
- Headache
- Vomiting or diarrhea
- New loss of taste or smell

• Any teacher or staff person who exhibits COVID-19 symptoms as defined above or has a measured temperature of 100.4 degrees Fahrenheit or higher should not go to school or any school activity. If at school or any school activity, they should be sent home. These individuals should be evaluated by a healthcare provider and tested for COVID-19 with a diagnostic test (nose/throat swab).
- If at school or any school activity, the individual should wear a face covering and wait in an isolation area away from teachers, staff and students until they leave the school building or are transported to a healthcare facility.

- School administration should notify the Macomb County Health Department when a possible case of COVID-19 has been identified in a teacher or staff person. The Macomb County Health Department will work with the school to determine if further action is necessary.

**Confirmed COVID-19 Cases**

- School administration should notify the Macomb County Health Department of any confirmed case of COVID-19 in a student, teacher or staff person.

- School administration should notify all staff and student families of any confirmed case of COVID-19 in a school maintaining the confidentiality of the case as required by state and federal laws. The Macomb County Health Department will provide a letter that may be used for this notification.

- School administration should work with the Macomb County Health Department to identify close contacts of the confirmed case of COVID-19.

- For elementary schools and other settings where a stable classroom cohort has been maintained, the close contacts may be all students and staff in the classroom.

- For middle schools/high schools and any setting where a stable classroom cohort has not been maintained, a close contact is someone who has been within 6 feet of the case for at least 15 minutes regardless of the use of a face covering.

- Close contacts should be notified and instructed to remain quarantined at home for 14 days after the last contact with the confirmed case. The Macomb County Health Department will provide a letter that may be used for this notification.

- The need to close a school for a period of time because of COVID-19 illness will be determined by the district superintendent on a case-by-case basis in consultation with the Macomb County Health Department.

**Close Contacts to a Confirmed COVID-19 Case**

- Any student, teacher or staff person who is a close contact to a confirmed COVID-19 case (household or non-household) should be immediately sent home from school and remain quarantined at home for 14 days after the date of last exposure to the confirmed COVID-19 case (for non-household contact) or 14 days after the date the confirmed COVID-19 case completes their isolation period (for household contact).
• No actions are necessary for students, teachers or staff persons who do not have symptoms and who are contacts of a contact (persons who have not had direct contact with a confirmed case of COVID-19 but instead have had close contact with someone who has had direct contact with a confirmed case of COVID-19).

• Students, teachers or staff persons must remain in quarantine for the full 14-day quarantine period even if they test negative for COVID-19.

• Students, teachers or staff persons who test positive for COVID-19 should be reported to the Macomb County Health Department and managed as a confirmed case of COVID-19.

**Returning to School/Work**

• Students, teachers and staff persons with symptoms who test positive for COVID-19 may return to school/work if:
  - At least 10 days have passed since symptom onset and
  - At least 24 hours have passed since resolution of fever without the use of fever-reducing medications and
  - Other symptoms have improved

• Students, teachers and staff persons who never had symptoms but who test positive for COVID-19 may return to school/work if at least 10 days have passed since the date of their first positive COVID-19 test (provided no symptoms appeared during the 10-day period).

• Students, teachers and staff persons with symptoms (previously described) who test negative for COVID-19 may return to school/work 24 hours after resolution of fever (if there was a fever) and improvement of symptoms. The student, teacher or staff person should provide documentation of the negative COVID-19 test result.

• Students, teachers and staff persons with symptoms (previously described) who are not tested for COVID-19 may return to school/work 24 hours after resolution of fever (if there was a fever) and improvement of symptoms if they present a note from a healthcare provider that provides an alternative explanation for the symptoms. If a healthcare provider note is not available, the student, teacher or staff person may return to school/work if:
  - At least 10 days have passed since symptom onset and
  - At least 24 hours have passed since resolution of fever without the use of fever-reducing medications and
  - Other symptoms have improved
- Students, teachers and staff persons who are close contacts to a confirmed case of COVID-19 and who test positive may return to school/work as outlined above.

- Students, teachers and staff persons who are close contacts to a confirmed case of COVID-19 and who test negative (or who are not tested) may return to school/work 14 days after the last exposure (for non-household contact) or 14 days after the confirmed case has completed their isolation period (for household contacts).
# Frequently Asked Questions

<table>
<thead>
<tr>
<th><strong>How often will students participate in Face-to-Face learning?</strong></th>
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<tbody>
<tr>
<td>Students who select Face-to-Face instruction will meet every day of the week (Monday-Friday) at all levels. We will be practicing social distancing, encouraging proper hygiene, and minimizing how much students mix with others. All students will be required to wear masks throughout the day.</td>
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<table>
<thead>
<tr>
<th><strong>Can you switch back to Face-to-Face if virtual online learning is selected?</strong></th>
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<tbody>
<tr>
<td>Students will not be allowed to transition between online and Face-to-Face on an hourly, daily, or weekly basis. They will be able to do so after a semester.</td>
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<thead>
<tr>
<th><strong>Can a combination of Face-to-Face and online learning be done?</strong></th>
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<tbody>
<tr>
<td>No. Parents are asked to choose one option, either Face-to-Face or virtual online learning. However, parents can elect to change their choice at the end of each semester.</td>
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</table>

<table>
<thead>
<tr>
<th><strong>Who will be teaching virtual online learning?</strong></th>
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<tbody>
<tr>
<td>Virtual learning will be provided on the same learning platform as Face-to-Face students will be using. Clintondale teachers will be providing the instruction and virtual students will be required to progress at the same pace as the in-person class. Virtual students will be assigned a mentor teacher that will provide guidance, answer questions, and serve as a liaison between the classroom teacher and the student.</td>
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<tr>
<th><strong>Will the elementary students still have recess?</strong></th>
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<tbody>
<tr>
<td>Elementary students will have recess. Individual classes will go out for recess and the playground may be divided up to avoid mixing of classes. It is important for the students to have time outside to play, get exercise, and be ready to learn when they re-enter their classroom.</td>
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<table>
<thead>
<tr>
<th><strong>Will elementary students still have 'specials'?</strong></th>
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<tbody>
<tr>
<td>Elementary students will have specials this year. All specials, except for physical education, will be occurring in the classroom instead of moving to a different classroom. Weather permitting, physical education will be occurring outside in the fall.</td>
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<tr>
<th><strong>How will transportation look?</strong></th>
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<tbody>
<tr>
<td>All students will have a temperature check and provided hand-sanitizer before boarding. Students will be required to wear a face covering while on the bus. Buses will be cleaned/disinfected at the end of each run.</td>
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<tr>
<th><strong>How will lunchtime look?</strong></th>
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<tbody>
<tr>
<td>Elementary and secondary students will eat in the cafeterias where social distancing will occur.</td>
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<tr>
<th><strong>How will the hallways look?</strong></th>
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<tbody>
<tr>
<td>Students will also be asked to avoid congregating. Elementary teachers will lead their classrooms when in the hallway. At the secondary level, navigational arrows will be used for students to increase social distancing in the hallways.</td>
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<tr>
<td>Question</td>
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<tr>
<td>-------------------------------------------------------------------------</td>
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<tr>
<td><strong>Do we bring water bottles?</strong></td>
</tr>
<tr>
<td><strong>How will buildings/classrooms be cleaned/disinfected?</strong></td>
</tr>
<tr>
<td><strong>Can parents visit?</strong></td>
</tr>
<tr>
<td><strong>Will we be contacted if another student or staff member in my child's class are positive for COVID-19?</strong></td>
</tr>
<tr>
<td><strong>If a child or staff member has tested positive for COVID-19, when can they return?</strong></td>
</tr>
</tbody>
</table>